



benfleet | canvey | hadleigh | thundersley

ENVIRONMENT DEPARTMENT

PERSON SPECIFICATION

Post title: LEISURE ATTENDANT

Information for candidates: The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. When completing your application, you should match your own skills, experience and abilities to those listed below. Tell us in what way you have carried out the criteria asked for. Our Equal Opportunities Policy guarantees interviews for people with disabilities who meet all the essential criteria of a job.

	Essential Criteria	Desirable Criteria
EXPERIENCE		
Experience of working in a leisure centre.		*
Experience of dealing with the public		*
Experience in handling cash		*
Knowledge of health and safety		*
Cleaning of buildings		*
SKILLS/ABILITIES		
Competent in basic use of microsoft office software.	*	
Ability to work without constant supervision	*	
Effective inter-personal skills with customers (children and adults) and colleagues.	*	
The ability to work independently and as part of a team.	*	
Physically fit	*	



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A positive 'can do' attitude when dealing with a wide range of individuals and queries, ensuring excellent customer care.	*	
QUALIFICATIONS		
National Pool Lifeguard Qualification	*	
First aid qualification	*	
Pool Plant Operators qualification		*
SPECIAL CONDITIONS		
Requirement to work flexible shifts to meet the requirements of the Service	*	
Must be available to attend on-going training as required by the post	*	
Must be well presented and wear staff uniform	*	
Must maintain NPLQ and first aid qualification	*	
Requirement to cover shifts at Runnymede Swimming Pool and Waterside Farm Leisure Centre	*	
Must be suitable to work with or near children and/or vulnerable adults. Enhanced DBS Disclosure required	*	
Able to promote and safeguard the welfare of children, young person's and vulnerable adults	*	